



Village of Valmeyer
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Valmeyer, IL 62295

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Request for Special Use Permit

Zoning Board of Appeals

Special Permit # _____

Permanent Parcel # _____

Date _____

Instructions to Applicants: A special use permit allows developments which have been designated "special uses". These may be public service uses which, although generally considered desirable or compatible with other uses in the zone district in which they may be permitted, require special review. This review is performed by the Zoning Board of Appeals at Public Hearing.

A notice of the hearing must be published in a newspaper of general circulation in the local area at least fifteen (15) days before to the hearing and publication cost must be paid by the applicant prior to the hearing. The applicant will be notified by mail of the time and place of the hearing at least fifteen (15) days prior to the hearing date. The applicant or his duly authorized agent must appear at the hearing and present his case to the Board of Appeals.

The applicant should be able to show, by a site plan and documentary evidence, that the proposed development will be in harmony with the general purpose and intent of the zoning ordinance and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

All information requested below, a site plan as described on the attached sheet, and a development schedule providing reasonable guarantees for completion of the construction must be provided before a hearing will be scheduled. Applicants are encouraged to visit the office of the Village of Valmeyer Zoning Administrator for any assistance needed in completing this application.

1.

Name of Applicant(s) _____ Phone _____

Address _____

Email Address _____

2. Property Interest of Applicant(s):

() Owner

() Contract Purchaser

() Lessee

() Other _____

3. Name of Owners* _____ Phone _____
Address _____
Email Address _____

****Attach additional sheets if necessary.***

4. Location of Property:
Address _____
Legal Description (Lot, Block, Ad Subdivision or Metes and Bounds):

5. Present Use of Property:
() Industrial () Residential
() Commercial () Other _____

6. Type of Development Which Special Permit is Requested:
Special Use (specify) _____

7. Development Schedule: A Development Schedule Shall be Attached to this Application Providing Reasonable Guarantee for the Completion of the Proposed Development.

8. Density: (for residential development only):

Number of Structures _____ Dwelling Units/Structure _____

Total # of Dwelling Units _____ Est. # of Persons/Dwelling Unit _____

Density = $\frac{\text{Population of Development}}{\text{Acreage in Development}}$ = _____ persons/acre

9. Names of Adjacent Property Owners:

The Following are Names of Owners of ALL Property adjacent to the Subject Property, Including those Directly Across the Street, and Present Use of Their Property:

<u>Name</u>	<u>Address</u>	<u>Present Use</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. *I certify that all the above statements and the statements contained in any papers or plans submitted herewith are true and accurate. I consent to the entry in or upon the premises described in the application by any authorized official of the Village of Valmeyer, Illinois for the purpose of inspecting or of posting, maintaining or removing such notices as may be required by law.*

Date _____ Applicant's Signature _____

Date _____ Owner(s) Signature _____

FOR OFFICE USE ONLY. DO NOT WRITE IN THIS SPACE

Date Set for Hearing _____ Fee Paid-Receipt # _____

Notice Published Date _____ Amount \$ _____ Date Paid _____

Newspaper _____ Zone District Classification _____

Recommendation of the Zoning Board of Appeals

() Denied

() Approved

() Approved with Modification

Date _____

Action by the Village Board

() Denied

() Approved

() Approved with Modification

Ordinance # _____

Date Passed _____